



TRINITY HIGH SCHOOL

3601 Simpson Ferry Road
Camp Hill, PA 17011-6407
(717) 761-1116
www.thsrocks.us

CLEARANCE INSTRUCTIONS

**ALL COMPLETED CLEARANCES
MUST BE RETURNED TO THE TRINITY BUSINESS OFFICE
IN ONE (1) PACKAGE**

**PLEASE CONTACT CAROL MULLEN, BUSINESS MANAGER
TO SCHEDULE A DATE AND TIME
717.761.1116 EXT. 145
cmullen@thsrocks.us**

EMPLOYMENT

Required Clearances

- a. PA State Police Criminal History Check
- b. PA Child Abuse History Check
- c. FBI Report
- d. Adult Paid Position Disclosure Statement
- e. Arrest/Conviction Report (PDE 6004)
- f. Mandated Reporter Training (Act 31/126)
- g. Professional Ethics & Educator Discipline Training (ACT 126)
- h. ACT 168 Comm of PA Sexual Misconduct Abuse Disclosure

Click [here](#) to be directed to the Diocese of Harrisburg website for detailed instructions and direct links to abovementioned agencies and/or documents.

VENDORS

Required Clearances

- a. PA State Police Criminal History Check
- b. PA Child Abuse History Check
- c. FBI Report
- d. Adult Paid Position Disclosure Statement
- e. Arrest/Conviction Report (PDE 6004)
- f. Mandated Reporter Training (Act 31/126)
- g. Professional Ethics & Educator Discipline Training (ACT 126)
- h. ACT 168 Comm of PA Sexual Misconduct Abuse Disclosure

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VOLUNTEER

Required Clearances and Volunteer Driver Form

- a. PA State Police Criminal History Check
- b. PA Child Abuse History Check
- c. FBI Report, if you have not been a continuous resident of PA for the past 10 years.
- d. Adult Unpaid Position Disclosure Statement
- e. Mandated Reporter Training (Act 31/126)
- f. Volunteer Driver Form. Click here for form.

Click [here](#) to be directed to the Diocese of Harrisburg website for detailed instructions and direct links to abovementioned agencies and/or documents.



AD SUMMUM BONUM...to the highest good.